

Welcome to Abington Neurological Associates.

Dear patient,

Thank you for choosing us for your care. To ensure that your appointment goes smoothly, please follow these instructions.

Arrive half an hour early.

We ask that you arrive 30 minutes prior to your scheduled appointment, as this allows time to update your records and prepare you for your visit. Please note that if you arrive after this time, your appointment will likely be rescheduled.

Call us at least one day in advance if you can't make it.

Should you need to cancel or reschedule your appointment, we ask that you contact us at least 24 hours in advance at 215-957-9250. Failure to do so will result in a \$100 no-show fee. This policy is in place to ensure that we can offer open appointments to patients on our waiting list.

Fill out your paperwork beforehand.

Please fill out the new patient forms prior to your appointment and bring them with you. If these forms are not completed before your arrival, we may need to reschedule. These forms are mailed out to all new patients, and are also available on our website at abingtonneurology.com.

Gather any relevant medical records.

Please bring all pertinent medical records to your visit. Include the following:

- Written reports, films, and CDs from past testing, including bloodwork, MRI's, and CT scans.
- Recent hospital records, such as discharge summaries and emergency room reports.
- An up-to-date list of all medications and supplements that you take.

Come prepared.

Bring the following items to your appointment:

- Photo ID (mandatory)
- Insurance card(s)
- Payment method
 - We accept cash, check, Visa, and Mastercard.
 - Copayments are contractually required and must be paid at the time of the visit.
- Referral (if applicable)
 - If your insurance requires an electronic referral, you must obtain it from your primary care physician prior to your appointment. Your physician may ask for our group NPI number, which is 1154432227.
- New patient paperwork
- Relevant medical records

We look forward to meeting you soon.

Sincerely,

Abington Neurological Associates Ltd.